



## EMPLOYEE SATISFACTION SURVEY FORM

Please note participation is voluntary. The answers to this survey are anonymous and confidential. If you choose to complete the survey, we plan to use the results to improve job satisfaction and any problems deemed necessary. When formulating your responses, please answer honestly and thoroughly. Thank you!

Sincerely,

The Senior Management Team

1. How satisfied are you with the overall management of the department?
  - a. Very satisfied
  - b. Mostly satisfied
  - c. Mostly unsatisfied
  - d. Very unsatisfied

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Are you provided with the tools and materials necessary to complete your job duties?
  - a. Yes
  - b. Sometimes
  - c. No

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Are you encouraged to share your thoughts, ideas, and feelings about the department?
- a. Yes
  - b. Sometimes
  - c. No

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Do you believe that employees of the department are treated equally and that the management team does not demonstrate favoritism?
- a. Yes
  - b. Sometimes
  - c. No

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Do the job duties that you complete on a regular basis (not including special events or during emergencies) match the job description that you were provided with when you were hired?
- a. Yes
  - b. Sometimes
  - c. No

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. Are you valued as a person by management?

- a. Yes
- b. Sometimes
- c. No

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. Does management encourages teamwork?

- a. Yes
- b. Sometimes
- c. No

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8. Are meetings held appropriately (when needed, in a timely and organized manner, etc)?

- a. Yes
- b. Sometimes
- c. No

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

9. Is management willing to make changes and improvements to the department when necessary?

- a. Yes
- b. Sometimes
- c. No

Comments: \_\_\_\_\_  
\_\_\_\_\_

