

SUCTION TRAINING CHECKLIST

Client Name: _____

Person Receiving Instructions: _____

Prescribed Therapy: _____ Treatments/Day: _____

Equipment: _____ Model #: _____ Serial #: _____

Supplies: Suction Catheters Yankauer Connecting Tubing Other: _____

OBJECTIVE - To demonstrate an understanding of:

- The function and purpose of the equipment.
- How to set-up and operate the aspirator.
- How to adjust the amount of vacuum, if required.
- How to apply intermittent suction with the suction catheter.
- How to assemble and disassemble catheter, collection bottle and tubing.
- How to suction using clean/sterile technique.
- How to clean and disinfect suction catheter, collection bottle, Yankauer handle and tubing.
- How to check and change inlet filter.
- How to perform equipment troubleshooting.
- Observe return demonstration of safe use of equipment.

SAFETY INFORMATION

- Explain contraindications, warnings, precautions and potential associated adverse reactions.
- Explain importance of following physician's prescription.
- Review electrical and fire safety.
 - Outlet grounded Outlet ungrounded - risks explained.
- Explain the importance of following cleaning procedures.
- Identify and evaluate location for equipment placement.
- Give client _____'s 24-hour telephone number for routine and emergency equipment situations.
- If battery operated, explain the importance of keeping the battery charged for portable suction machines.
- Explain how to order supplies.
- Give client/caregiver written instructions and Bill of Rights and Responsibilities.

Special Instructions/Comments: _____

Notice to Client/Caregiver: You have been instructed in the proper use of this equipment. Your physician has ordered this equipment and the specific parameters for its use. We make no warranty or guarantee of the effectiveness of its use or any therapeutic results.

Client Signature: _____ Date: _____

Caregiver Signature: _____ Date: _____